## Free Level 1

## Developing Customer Service Skills Course

## It's no secret that practically every job has an element of Customer Services!

Having a Customer Service qualification will give employers confidence that you have the right skills.

Mitcham & Greenwich Locations

10.00 am - 3.00 pm Tuesdays - Thursdays

## The 3-day Level 1 course will cover:

- An introduction to Customer Service
  - Essential customer service communication skills
    - The consequences of good and poor customer service skills
      - The benefits to the organisation of good customer service
        - How to positively deal with complaints and challenging customers
          - The value of first impressions
            - Confidentiality, respect, and diversity

A must for anyone looking for jobs right now! Careers in Customer Service.

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